



**Audyogik Tantra Shikshan Sanstha's**  
**Institute of Industrial and Computer Management and Research(IICMR)**

Approved by AICTE, Permanently Affiliated to SP Pune University,  
Recognized by DTE, Government of Maharashtra, NAAC Re-accredited  
Ranked Platinum Category by AICTE-CII for Industry Linked Technical Institute  
Awarded Best Management Institute for Industry Interface by CEGRI

## **MBA@IICMR**

Ref.:MBA@IICMR/Exam/Calendar/Term-1/2024-25

Date: 08/07/2024

**Circular**  
**Examination Calendar**  
**Sem. 1 & 3 of Academic Year 2024-25**

All the faculty members are hereby informed that the below mentioned examination calendar should be followed for Sem. 1 & 3 of Academic Year 2024-25.

S/n	Activity	Proposed Date Sem-1	Proposed Date Sem-3
1	Updating CO in Vmedulife	On or Before 30-08-2024	On or Before 15-07-2024
2	Mapping of CO-PO with Justification in Vmedulife	On or Before 05-09-2024	On or Before 24-07-2024
3	Threshold for each course	10-09-2024	26-07-2024
4	Communication of threshold to faculty members	12-09-2024	29-07-2024
5	1. Course wise FA Selection and aligning with COs. (Approval of HOD and Director & Submission to exam dept.) 2. FA wise framing of 'Rubrics' and submission to exam. (Approval of HOD and Director & Submission to exam dept.)	13-09-2024	02-08-2024
6	Assessment of Rubrics from exam	16 to 17 Sept, 2024	05 to 10 Aug, 2024
7	Change in Rubrics as per exam inputs and display in Vmedulife and notice board to students.	18 to 21 Sept, 2024	12 to 14 Aug, 2024
8	Communication of FA and Rubrics to students.	Course Session	
9	Communication by the exam dept. regarding FA schedule to faculty and students.	21-09-2024	16-08-2024
10	Creating and uploading FAs in ERP with notice	Within 10 days after the start of TLE	Within 10 days after the start of TLE
11	<b><u>Conduction of FA-1</u></b>	<b>03-10-2024 to 09-10-2024</b>	<b>02-09-2024 to 12-09-2024</b>
12	Assessment completion of FA-1 according to Rubrics	Within 5 days after student submission	Within 5 days after student submission
13	Display of marks in Vmedulife and Exam Notice board to students.	Within 02 days after all student assessment	Within 02 days after all student assessment
14	<b><u>Conduction of FA-2</u></b>	<b>11-10-2024 to 17-10-2024</b>	<b>16-09-2024 to 26-09-2024</b>
15	Assessment completion of FA-2 according to Rubrics	Within 5 days after student submission	Within 5 days after student submission
16	Display of marks in Vmedulife and Exam Notice board to students.	Within 02 days after all student assessment	Within 02 days after all student assessment

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17	<b>Conduction of FA-3</b>	<b>21-10-2024 to 27-10-2024</b>	<b>30-09-2024 to 10-10-2024</b>
18	Assessment completion of FA-3 according to Rubrics	Within 5 days after student submission	Within 5 days after student submission
19	Display of marks in Vmedulife and Exam Notice board to students.	Within 02 days after all student assessment	Within 02 days after all student assessment
20	Based on the assessment of all FAs identifying slow learners and advance learners	Within 05 days of completion of all FAs.	Within 05 days of completion of all FAs.
21	Action plan for slow learners/Advance learners	Within 05 days after identification of slow/fast learners	Within 05 days after identification of slow/fast learners
22	Conducting remedial classes for slow learners	Within 10 days of identification of slow/fast learners	Within 10 days of identification of slow/fast learners
23	Preparing Internal Marks for course for submission to exam with approval. (HOD and Director)	Within 10 days of completion of all FAs.	Within 10 days of completion of all FAs.
24	Result Analysis	Within 10 days after receipt of University Ledger	Within 10 days after receipt of University Ledger
25	Calculation of CO-PO attainment to each course	Within 10 days after receipt of University Ledger (SE)	Within 10 days after receipt of University Ledger (SE)
26	Submission of all FA documents (FA selection, CO-PO mapping, FA-CO mapping, Rubrics of each FA, Assessment of FA, Attainment of FA with CO-PO attainment, Remedial / Slow learners/ Fast learners attainment documents)	Within 20 days after receipt of University Ledger (SE)	Within 20 days after receipt of University Ledger (SE)
27	Action Plan for Next Semester	Within 20 days after semester end	Within 20 days after semester end

**Prepared by**

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Exam-Coordinator

**Verified by**

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**Approved by**

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